

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, November 8, 2016 – 1:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Suhr, Koenig, Seggerman and Vyverberg. WLP Presenters –Darrel Wenzel, CEO; Vicki Hall, Director, Finance; Angie Schroeder, Board Secretary; Jen Bloker, Director, Marketing & Public Information; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom and Mike Litterer, COO. **Absent:** Neuendorf.

(2) Agenda Management –

A motion (Seggerman, Koenig) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of October 11, 2016, Waverly Utilities Regular Meeting -

A motion (Koenig, Seggerman) approving the minutes of the October 11, 2016, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Ratify Trade Accounts -

- i. A motion (Vyverberg, Seggerman) to ratify the trade accounts without Ael Suhr Enterprises was made and passed with a unanimous vote.
- ii. A motion (Vyverberg, Koenig) to ratify the trade accounts for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

(6) Present Strategic Plan -

The 2017-2020 Strategic Plan was presented to the Board.

(7) Board Calendar

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(8) Action Items –

A. Review Financials -

Financials were presented and discussed. A motion (Vyverberg, Koenig) to accept the financials was made and passed with a unanimous vote.

B. Resolution 49-16 – Reimbursement Resolution –

A motion (Vyverberg, Koenig) to approve Resolution 49-16 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Vyverberg, Koenig, Seggerman and Suhr.

C. Internal Control – Accounts Payable -

A motion (Vyverberg, Seggerman) to accept the Internal Control – Accounts Payable – document was made and passed with a unanimous vote.

D. Public Hearing to Approve Amended 2016 Budget -

No one came forward and no documents were received by the Board Secretary.

E. Resolution 50-16 – Approve Amended 2016 Budget –

A motion (Vyverberg, Seggerman) to approve Resolution 50-16 – Approve Amended 2016 Budget - was made and passed unanimously with a roll call vote as follows: Vyverberg, Seggerman, Suhr and Koenig.

F. Public Hearing to Approve 2017 Budget -

No one came forward and no documents were received by the Board Secretary.

G. Resolution 51-16 – Approve 2017 Budget -

A motion (Koenig, Seggerman) to approve Resolution 51-16 - Approve 2017 Budget