

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, June 13, 2017 – 1:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Suhr, Koenig, Neuendorf, Seggerman and Vyverberg. WLP Presenters –Darrel Wenzel, CEO; Vicki Hall, Director, Finance; Angie Schroeder, Board Secretary; Jen Bloker, Director, Marketing & Public Information; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom and Mike Litterer, COO. **Absent:** None.

(2) Agenda Management –

A motion (Neuendorf, Koenig) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of May 9, 2017, Waverly Utilities Regular Meeting -

A motion (Seggerman, Koenig) approving the minutes of the May 9, 2017, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Ratify Trade Accounts -

i. A motion (Vyverberg, Neuendorf) to ratify the trade accounts without Ael Suhr Enterprises was made and passed with a unanimous vote.

ii. A motion (Neuendorf, Seggerman) to ratify the trade accounts for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

B. Internal Control – Long-Term Debt -

A motion (Koenig, Seggerman) to accept the Internal Control – LongTerm Debt – document was made and passed with a unanimous vote.

C. Financial Audit -

A motion (Neuendorf, Koenig) to accept the Financial Audit was made and passed with a unanimous vote.

D. Resolution 16-17 – Personnel Policy Review/Revisions -

A motion (Vyverberg, Neuendorf) to approve Resolution 16-17 – Personnel Policy Review/Revisions – was made and passed unanimously with a roll call vote as follows: Vyverberg, Neuendorf, Koenig, Seggerman and Suhr.

E. Resolution 17-17 – Operations Policy Review/Revisions -

A motion (Koenig, Seggerman) to approve Resolution 17-17 – Operations Policy Review/Revisions – was made and passed unanimously with a roll call vote as follows: Koenig, Seggerman, Neuendorf, Suhr and Vyverberg.

(6) Information Items

None.

(7) Board Calendar

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(8) Action Items –

A. Review Financials -

Financials were presented and discussed. A motion (Neuendorf, Koenig) to accept the financials was made and passed with a unanimous vote.

B. Resolution 18-17 – Reimbursement Resolution –

A motion (Vyverberg, Seggerman) to approve Resolution 18-17 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Vyverberg, Seggerman, Suhr, Neuendorf and Koenig.

- C. **Resolution 19-17 – NM52 Wind Turbine (Skeets 4) Service and Maintenance Agreement with Vestas-American Wind Technology, Inc. -**
A motion (Neuendorf, Seggerman) to approve Resolution 19-17 – NM52 Wind Turbine (Skeets 4) Service and Maintenance Agreement with Vestas-American Wind Technology, Inc. - was made and passed unanimously with a roll call vote as follows: Neuendorf, Seggerman, Suhr, Vyverberg and Koenig.
- D. **Resolution 20-17 – Accepting the Fiber Drop Project -**
A motion (Vyverberg, Koenig) to approve Resolution 20-17 – Accepting the Fiber Drop Project - was made and passed unanimously with a roll call vote as follows: Vyverberg, Koenig, Neuendorf, Seggerman and Suhr.

(9) Information Items

- A. **Monthly Reports -**
Reports pertaining to the electric utility were presented from Finance, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, Distribution

Waverly Communications Utility

(10) Closed Session -

A motion (Neuendorf, Vyverberg) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Neuendorf, Vyverberg, Suhr, Seggerman and Koenig.

- A. **Review Financials –**
Financials were presented and discussed.
- B. **Marketing and Sub Growth Reports -**
Reports pertaining to marketing and sub growth were presented.

(11) Open Session -

A motion (Seggerman, Vyverberg) to move into open session was made and passed unanimously with a roll call vote as follows: Seggerman, Vyverberg, Koenig, Neuendorf and Suhr.

- A. **Approve Waverly Communications Utility Financials -**
A motion (Koenig, Seggerman) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.
- B. **Resolution 21-17 – Rate Schedule Revisions -**
A motion (Neuendorf, Koenig) to approve Resolution 21-17 – Rate Schedule Revisions – was made and passed unanimously with a roll call vote as follows: Neuendorf, Koenig, Seggerman, Suhr and Vyverberg.
- C. **Monthly Department Reports -**
Reports pertaining to the communication utility were presented.

(12) Other Business –

None.

(13) Adjournment

Meeting was adjourned by Chairman Suhr.

June 13, 2017


_____ Dated June 13, 2017
Chair


_____ Dated June 13, 2017
Secretary