

**WAVERLY LIGHT AND POWER™
BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, May 7, 2013 – 6:30 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Drape, Knights, Koenig, Moeller and Suhr. WLP Presenters – Diane Johnson, General Manager; Mike Litterer, Assistant General Manager; Angie Schroeder, Office Manager; Jen Bloker, Communications & Public Information Manager; and Curt Atkins, Energy Services Manager. Guest Trustee – Pam Egli. Other Guests – Mike Byl.

Absent:

None.

(2) Agenda Management –

Recommendation to move item 6A – Minimum Insurance Coverage Review – up on the agenda after approval of minutes. A motion (Moeller, Knights) approving the agenda as revised was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of April 2, 2013, Regular Meeting and April 29, 2013, Special Meeting-

A motion (Suhr, Koenig) approving the minutes of the April 2, 2013, regular Board Meeting was made and passed with a unanimous vote.

A motion (Koenig, Knights) approving the minutes of the April 29, 2013, special Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Ratify Trade Accounts -

- i.** A motion (Suhr, Koenig) to ratify the trade accounts without Wartburg, GMT, Ael Suhr Enterprises and CUNA was made and passed with a unanimous vote.
- ii.** A motion (Suhr, Knights) to ratify the trade account for CUNA was made and passed with a unanimous vote. Koenig abstained.
- iii.** A motion (Moeller, Koenig) to ratify the trade account for Ael Suhr Enterprises was made and passed with a unanimous vote. Suhr abstained.
- iv.** A motion (Suhr, Knights) to ratify the trade account for Wartburg was made and passed with a unanimous vote. Moeller abstained.

B. Review Financials –

Financials were presented and discussed. A motion (Knights, Koenig) to accept the financials was made and passed with a unanimous vote.

C. Resolution #17-13 – Reimbursement Resolution –

A motion (Moeller, Koenig) to approve Resolution #17-13 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Moeller, Koenig, Knights, Suhr and Drape.


D. Resolution #18-13 – Corporate Authorization Resolution –

A motion (Koenig, Knights) to approve Resolution #18-13 – Corporate Authorization Resolution – was made and passed unanimously with a roll call vote as follows: Koenig, Knights, Moeller, Suhr and Drape.

- E. Set Date of June 10, 2013, for Public Hearing on the Plans Specifications and Form of Contract for the West Substation Control Building -**
A motion (Suhr, Knights) to set June 10, 2013, for the Public Hearing on the Plans Specifications and Form of Contract for the West Substation Control Building was made and passed with a unanimous vote.
 - F. Resolution #19-13 – Application and Agreement for Membership in the Iowa Public Power Agency -**
A motion (Koenig, Suhr) to approve Resolution #19-13 – Application and Agreement for Membership in the Iowa Public Power Agency – was made and passed unanimously with a roll call vote as follows: Koenig, Suhr, Moeller, Knights and Drape.
 - G. Resolution #20-13 – Accepting Easements -**
A motion (Suhr, Knights) to approve Resolution #20-13 – Accepting Easements – was made and passed unanimously with a roll call vote as follows: Suhr, Knights, Koenig, Moeller and Drape.
- (6) Information Items –**
- A. Minimum Insurance Coverage Review -**
Mike Byl, the Accel Group, presented the executive summary from The Accel Group, a statement of insurance coverage, a statement of values and the insurance premium costs.
 - B. Monthly Department Reports -**
Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.
- (7) Board Calendar**
No discussion.
- (8) Discussion Items**
None.
- (9) Other Business**
None.
- (10) Closed Session**
- A. Exempt Session Pursuant to Iowa Code 20.17(3) to Discuss Collective Bargaining Strategy**
A motion (Moeller, Knights) to move into closed session was made and passed unanimously with a roll call vote as follows: Moeller, Knights, Koenig, Suhr and Drape.

A motion (Knights, Koenig) to end the closed session and move into open session was made and passed unanimously with a roll call vote as follows: Knights, Koenig, Moeller, Suhr and Drape.
- (11) Adjournment**
Meeting was adjourned by Chair Drape.


_____ Dated May 7, 2013
Chair


_____ Dated May 7, 2013
Secretary