

**WAVERLY UTILITIES BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, April 12, 2022 – 1:00 P.M.

1002 Adams Parkway

**Present:**

Trustees – Buckingham, Brunkhorst, Frederick, Kettleon and Baber. WU Presenters – Darrel Wenzel, CEO; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services and Curt Atkins, Director, Operations. **Absent:** None

**(1) Chair Opening Remarks -**

None

**(2) Agenda Management –**

A motion (Frederick, Kettleon) to approve the agenda was made and passed with a unanimous vote.

**(3) Public Forum –**

No one came forward

**(4) Minutes of March 8, 2022, Waverly Utilities Regular Meeting -**

A motion (Brunkhorst, Kettleon) approving the minutes of the March 8, 2022, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

**(5) Action Items –**

None

**(6) Information Items –**

None

**(7) Other Business -**

None

**(8) Board Calendar -**

Calendar for upcoming meetings was shared.

**Waverly Municipal Electric Utility**

**(9) Action Items -**

**A. Ratify WMEU Trade Accounts -**

A motion (Brunkhorst, Frederick) to ratify the trade accounts was made and passed with a unanimous vote.

**B. Review Financials -**

Financials were presented and discussed. A motion (Frederick, Kettleon) to accept the financials was made and passed with a unanimous vote.

**C. Resolution 13-22 – Reimbursement Resolution –**

A motion (Kettleon, Frederick) to approve Resolution 13-22 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Kettleon, Frederick, Brunkhorst, Buckingham and Baber

**D. Resolution 14-22 – Decommission Hydros –**

A motion (Brunkhorst, Kettleon) to approve Resolution 14-22 – Decommission Hydros – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleon, Buckingham, Baber and Frederick

**Information Items –**

**A. Monthly Department Reports -**

Reports pertaining to electric utility were presented

**Waverly Communications Utility**

**(11) Action Items -**

**A. Ratify WCU Trade Accounts -**

A motion (Kettleison, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

**(12) Information Items -**

**A. Monthly Department Reports -**

Reports pertaining to the communication utility were presented.

**(13) Closed Session -**

A motion (Kettleison, Frederick) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Kettleison, Frederick, Brunkhorst, Buckingham and Baber

**A. Review WCU Financials -**

Financials were presented and discussed

**B. Marketing and Sub Growth Reports -**

Reports pertaining to marketing and sub growth were presented

**(14) Open Session -**

A motion (Frederick, Kettleison) to move into open session was made and passed unanimously with a roll call vote as follows: Frederick, Kettleison, Buckingham, Baber and Brunkhorst

**A. Approve Financials -**

A motion (Brunkhorst, Kettleison) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote

**(15) Closed Session -**

A motion (Frederick, Kettleison) to move into closed session per Iowa Code 21.5(i) was made and passed unanimously with a roll call vote as follows: Frederick, Kettleison, Brunkhorst, Buckingham and Baber

**A. Board Self-Assessment**

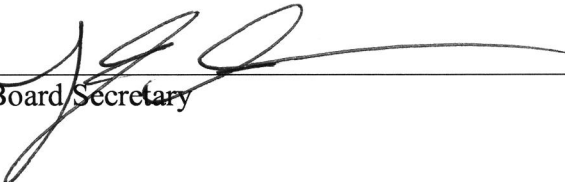
**(16) Open Session -**

A motion (Frederick, Kettleison) to move into open session was made and passed unanimously with a roll call vote as follows: Frederick, Kettleison, Buckingham, Baber and Brunkhorst

**(17) Adjournment -**

Meeting was adjourned.

  
\_\_\_\_\_ Dated April 12, 2022  
Chair

  
\_\_\_\_\_ Dated April 12, 2022  
Board Secretary