

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, April 13, 2021 – 1:00 P.M.

Via ZOOM Meeting.

In light of the Public Emergency declared by the Governor of Iowa because of the COVID-19 outbreak, the Board of Trustees Chair determined that an in-person meeting of the Board of Trustees of Waverly Utilities was impossible or impractical without violating the Governor's mandates. When an in-person meeting is "impossible or impractical," Iowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means, so the April 13, 2021, Board of Trustees meeting was held via ZOOM.

Present:

Trustees – Buckingham, Brunssen, Kettleon, Neuendorf and Brunkhorst. WLP Presenters –Darrel Wenzel, CEO; Jen Bloker, Director, Marketing & Public Information; Kasey Lewis, Director, Finance; Angie Schroeder, Director, Human Resources & Board Secretary; Curt Atkins, Director, Operations and Jeff Magsamen, Director, Telecom.

Absent: None

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Neuendorf, Brunssen) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

Board Secretary received no written or verbal comments prior to the meeting.

(4) Minutes of March 9, 2021, Waverly Utilities Regular Meeting -

A motion (Brunkhorst, Kettleon) approving the minutes of the March 9, 2021, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Identity Theft -

A motion (Neuendorf, Brunssen) to accept the Internal Control – Identity Theft – document was made and passed with a unanimous vote.

B. Resolution 06-21 – KWWL Agreement (Flat Fee Option) –

A motion (Brunkhorst, Neuendorf) to approve Resolution 06-21 – KWWL Agreement (Flat Fee Option) – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Kettleon, Buckingham and Brunssen

(6) Information Items –

A. Strategic Business Plan Initiatives -

Staff presented an update on the progress of the Strategic Business Plan initiatives.

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Neuendorf, Kettleon) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Brunkhorst, Brunssen) to accept the financials was made and passed with a unanimous vote.

C. Resolution 07-21 - Reimbursement Resolution –

A motion (Neuendorf, Kettleon) to approve Resolution 07-21 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleon, Buckingham, Brunssen and Brunkhorst

D. Resolution 08-21 – Approve Use off \$300,000 of the Deferred Inflows for Rate Stabilization for 2020 Financials –

A motion (Neuendorf, Kettleon) to approve Resolution 08-21 - Approve Use off \$300,000 of the Deferred Inflows for Rate Stabilization for 2020 Financials – was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleon, Buckingham, Brunssen and Brunkhorst

E. Resolution 09-21 – Cash Transfers to the City of Waverly –

A motion (Brunkhorst, Brunssen) to approve Resolution 09-21 - Cash Transfers to the City of Waverly – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Brunssen, Buckingham, Kettleon and Neuendorf

F. Resolution 10-21 – Authorize and Approve Confidentiality Agreement with MidAmerican Energy Company and the Execution and Delivery Thereof –

A motion (Brunssen, Brunkhorst) to approve Resolution 10-21 - Authorize and Approve Confidentiality Agreement with MidAmerican Energy Company and the Execution and Delivery Thereof – was made and passed unanimously with a roll call vote as follows: Brunssen, Brunkhorst Buckingham, Kettleon and Neuendorf

(10) Information Items –

A. Monthly Department Reports -

Reports pertaining to electric utility were presented.

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Neuendorf, Kettleon) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Neuendorf, Brunkhorst) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Kettleon, Buckingham and Brunssen

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

C. Resolution 11-21- Resolution Making Award of Construction Contract Discussion -

Resolution was discussed

(14) Open Session -

A motion (Brunkhorst, Neuendorf) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Buckingham, Kettleon and Brunssen

A. Approve Financials -

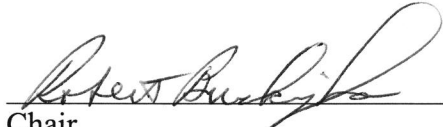
A motion (Brunkhorst, Neuendorf) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

A. Resolution 11-21 – Resolution Making Award of Construction Contract -

A motion (Neuendorf, Kettleon) to approve Resolution 11-21 – Resolution Making Award of Construction Contract – was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleon, Buckingham, Brunssen and Brunkhorst

(15) Adjournment -

Meeting was adjourned.


_____ Dated April 13, 2021
Chair


_____ Dated April 13, 2021
Board Secretary