

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Monday, June 13, 2022 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Frederick, Kattleson and Baber (via phone). WU Presenters –Darrel Wenzel, CEO; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services and Curt Atkins, Director, Operations. **Absent:** None

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Kattleson) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward

(4) Consent Agenda -

The following items were presented for approval:

A. Minutes of May 16, 2022, Waverly Utilities Regular Meeting

B. Ratify WMEU Trade Accounts

C. Ratify WCU Trade Accounts

There were no objections so consent agenda items as listed above are approved.

(5) Action Items –

A. Resolution 19-22 – Operations Policy and Procedure – Key Policy -

A motion (Frederick, Kattleson) to approve Resolution 19-22 – Operations Policy and Procedure – Key Policy – was made and passed unanimously with a roll call vote as follows: Frederick, Kattleson, Brunkhorst, Buckingham and Baber

(6) Information Items –

A. Strategic Business Plan Initiatives – Progress Report -

Staff gave an update on the progress of Strategic Business Plan Initiatives.

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items –

A. Review and Approve WMEU Financials -

A motion (Brunkhorst, Kattleson) to approve the agenda was made and passed with a unanimous vote.

B. Resolution 20-22 – Reimbursement Resolution –

A motion (Brunkhorst, Kattleson) to approve Resolution 20-22 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kattleson, Frederick, Buckingham and Baber

C. Resolution 21-22 – Cash Transfer to the City of Waverly -

A motion (Brunkhorst, Kattleson) to approve Resolution 21-22 – Cash Transfer to the City of Waverly – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kattleson, Frederick, Buckingham and Baber

(10) Information Items –

A. General Operating Information -

Kelly Meier presented the General Operating Information booklet

B. Electricity Charges -

Chairman Buckingham presented information he had created regarding electricity charges history

C. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

None

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Frederick, Kettleson) to move into closed session per Iowa Code 22.7 –

Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Frederick, Kettleson Brunkhorst, Buckingham and Baber

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

(14) Open Session -

A motion (Brunkhorst, Kettleson) to move into open session was made and passed

unanimously with a roll call vote as follows: Brunkhorst, Kettleson, Baber, Frederick and Buckingham

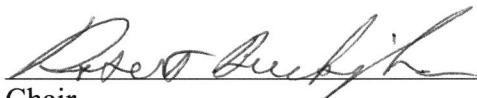
A. Approve Financials -

A motion (Brunkhorst, Frederick) to approve the Waverly Communications Utility

Financials was made and passed with a unanimous vote

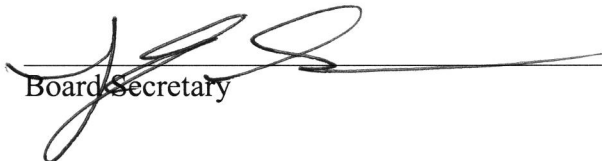
(15) Adjournment -

Meeting was adjourned.



Chair

Dated June 13, 2022



Board Secretary

Dated June 13, 2022