

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, March 9, 2021 – 1:00 P.M.

Via ZOOM Meeting.

In light of the Public Emergency declared by the Governor of Iowa because of the COVID-19 outbreak, the Board of Trustees Chair determined that an in-person meeting of the Board of Trustees of Waverly Utilities was impossible or impractical without violating the Governor's mandates. When an in-person meeting is "impossible or impractical," Iowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means, so the March 9, 2021, Board of Trustees meeting was held via ZOOM.

Present:

Trustees – Buckingham, Brunssen, Kettleson, Neuendorf and Brunkhorst. WLP Presenters –Darrel Wenzel, CEO; Jen Bloker, Director, Marketing & Public Information & Acting Board Secretary; Kasey Lewis, Director, Finance; Curt Atkins, Director, Operations and Jeff Magsamen, Director, Telecom. **Absent:** Angie Schroeder, Director, Human Resources & Board Secretary

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Neuendorf, Brunssen) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

Board Secretary received no written or verbal comments prior to the meeting.

(4) Minutes of February 9, 2021, Waverly Utilities Regular Meeting -

A motion (Brunssen, Neuendorf) approving the minutes of the February 9, 2021, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Cash -

A motion (Brunkhorst, Brunssen) to accept the Internal Control – Cash – document was made and passed with a unanimous vote.

(6) Information Items –

A. Professional Services Listing -

Staff presented a listing of some of the professional service organizations we use.

B. KWWL Agreement -

Board and Staff discussed a potential agreement with KWWL. Item will be brought back at the April Board of Trustees meeting for a vote.

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Brunkhorst, Kettleson) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Neuendorf, Brunkhorst) to accept the financials was made and passed with a unanimous vote.

C. Resolution 04-21 - Reimbursement Resolution –

A motion (Neuendorf, Kettleson) to approve Resolution 04-21 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleson, Buckingham, Brunssen and Brunkhorst

(10) Information Items –

A. Cash Transfers to the City of Waverly -

Staff presented the plan for the 2022 cash transfer to the City

A. Monthly Department Reports -

Reports pertaining to electric utility were presented.

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Brunkhorst, Brunssen) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Kettleson, Brunkhorst) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Kettleson, Brunkhorst, Buckingham, Neuendorf and Brunssen

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

C. Resolution 05-21- Resolution Making Award of Construction Contract Discussion -

Resolution was discussed

(14) Open Session -

A motion (Neuendorf, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Buckingham, Kettleson and Brunssen

A. Approve Financials -

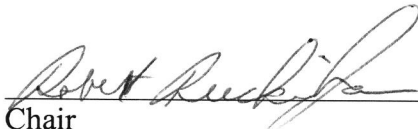
A motion (Brunkhorst, Kettleson) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

B. Resolution 05-21 – Resolution Making Award of Construction Contract -

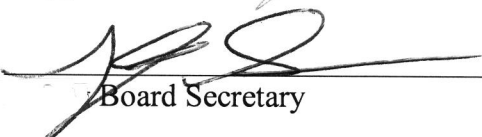
A motion (Brunkhorst, Neuendorf) to approve Resolution 05-21 – Resolution Making Award of Construction Contract – was made and was not passed with all board members voting not to approve

(15) Adjournment -

Meeting was adjourned.


Chair

Dated March 9, 2021


Board Secretary

Dated March 9, 2021