

**WAVERLY UTILITIES BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, May 11, 2021 – 1:00 P.M.

Via ZOOM Meeting.

In light of the Public Emergency declared by the Governor of Iowa because of the COVID-19 outbreak, the Board of Trustees Chair determined that an in-person meeting of the Board of Trustees of Waverly Utilities was impossible or impractical without violating the Governor's mandates. When an in-person meeting is "impossible or impractical," Iowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means, so the May 11, 2021, Board of Trustees meeting was held via ZOOM.

**Present:**

Trustees – Buckingham, Brunssen, Kettleon, Neuendorf and Brunkhorst. WLP Presenters –Darrel Wenzel, CEO; Jen Bloker, Director, Marketing & Public Information; Kasey Lewis, Director, Finance; Angie Schroeder, Director, Human Resources & Board Secretary; Curt Atkins, Director, Operations and Jeff Magsamen, Director, Telecom.

**Absent:** None

**(1) Chair Opening Remarks -**

None

**(2) Agenda Management –**

A motion (Brunkhorst, Brunssen) to approve the agenda was made and passed with a unanimous vote.

**(3) Public Forum –**

Board Secretary received no written or verbal comments prior to the meeting.

**(4) Minutes of April 13, 2021, Waverly Utilities Regular Meeting and April 26, 2021, Special Meeting-**

A motion (Brunkhorst, Neuendorf) approving the minutes of the April 13, 2021, Waverly Utilities Regular Board Meeting and the April 26, 2021, Special Board Meeting was made and passed with a unanimous vote.

**(5) Action Items –**

**A. Internal Control – Inventory -**

A motion (Kettleon, Brunkhorst) to accept the Internal Control – Inventory – document was made and passed with a unanimous vote.

**B. Financial Audit –**

A motion (Neuendorf, Kettleon) to accept the Financial Audit as presented was made and passed with a unanimous vote.

**(6) Information Items –**

None

**(7) Other Business -**

None

**(8) Board Calendar -**

Calendar for upcoming meetings was shared.

**Waverly Municipal Electric Utility**

**(9) Action Items -**

**A. Ratify WMEU Trade Accounts -**

A motion (Brunssen, Neuendorf) to ratify the trade accounts was made and passed with a unanimous vote.

**B. Review Financials -**

Financials were presented and discussed. A motion (Kettleon, Brunssen) to accept the financials was made and passed with a unanimous vote.

**C. Resolution 13-21 - Reimbursement Resolution –**

A motion (Brunkhorst, Neuendorf) to approve Resolution 13-21 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Kettleison, Buckingham and Brunssen

**D. Resolution 14-21 – Authorize and Approve Confidentiality Agreement with MidAmerican Energy Company (Walter Scott 4) and the Execution and Delivery Thereof –**

A motion (Neuendorf, Brunkhorst) to approve Resolution 14-21 – Authorize and Approve Confidentiality Agreement with MidAmerican Energy Company (Walter Scott 4) and the Execution and Delivery Thereof – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Kettleison, Buckingham and Brunssen

**(10) Information Items –**

**A. General Operating Information -**

General Operating Information document was presented by the Director, Finance

**B. Monthly Department Reports -**

Reports pertaining to electric utility were presented

**Waverly Communications Utility**

**(11) Action Items -**

**A. Ratify WCU Trade Accounts -**

A motion (Kettleison, Neuendorf) to ratify the trade accounts was made and passed with a unanimous vote.

**(12) Information Items –**

**A. Monthly Department Reports -**

Reports pertaining to the communication utility were presented.

**(13) Closed Session -**

A motion (Neuendorf, Brunkhorst) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Kettleison, Buckingham and Brunssen

**A. Review WCU Financials –**

Financials were presented and discussed

**B. Marketing and Sub Growth Reports -**

Reports pertaining to marketing and sub growth were presented

**(14) Open Session -**

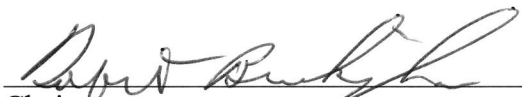
A motion (Neuendorf, Kettleison) to move into open session was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleison, Brunkhorst, Buckingham and Brunssen

**A. Approve Financials -**

A motion (Neuendorf, Brunssen) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

**(15) Adjournment -**

Meeting was adjourned.

  
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Chair

Dated May 11, 2021

  
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Board Secretary

Dated May 11, 2021