

**WAVERLY UTILITIES BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, October 11, 2022 – 1:00 P.M.

1002 Adams Parkway

**Present:**

Trustees – Buckingham, Brunkhorst, Frederick, Kettleon (phone) and Baber (phone).  
Guest Trustee – Jacqui Hansen. WU Presenters – Darrel Wenzel, CEO; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services and Curt Atkins, Director, Operations. **Absent:** None.

**(1) Chair Opening Remarks -**

None

**(2) Agenda Management –**

A motion (Kettleon, Baber) to approve the agenda was made and passed with a unanimous vote.

**(3) Public Forum –**

No one came forward

**(4) Consent Agenda -**

The following items were presented for approval:

- A. Minutes of September 13, 2022, Waverly Utilities Regular Meeting
- B. Ratify WMEU Trade Accounts
- C. Ratify WCU Trade Accounts

There were no objections so consent agenda items as listed above are approved.

**(5) Action Items –**

None

**(6) Information Items –**

**A. Community Giving -**

Darrel Wenzel led a discussion on community giving practices in the past and possible direction this could take in the future.

**(7) Other Business -**

None

**(8) Board Calendar -**

Calendar for upcoming meetings was shared.

**Waverly Municipal Electric Utility**

**(9) Action Items –**

**A. Review and Approve WMEU Financials -**

A motion (Brunkhorst, Frederick) to approve the agenda was made and passed with a unanimous vote.

**B. Resolution 33-22 – Reimbursement Resolution –**

A motion (Brunkhorst, Frederick) to approve Resolution 33-22 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows:  
Brunkhorst, Frederick, Kettleon, Buckingham, Baber

**C. Public Hearing on the Proposition of the Disposal of Interest in Real Property to Be Owned by the Municipal Electric Utility, under a Lease and Easement Agreement For Solar Energy System -**

No one came forward

**D. Resolution 34-22 – Resolution Finally Approving the Disposal of Interest in Real Property to be Owned by the Municipal Electric Utility, under a Lease and Easement Agreement For Solar Energy System -**

A motion (Frederick, Brunkhorst) to approve Resolution 34-22 – Resolution Finally Approving the Disposal of Interest in Real Property to be Owned by the Municipal Electric Utility, under a Lease and Easement Agreement For Solar Energy System - Purchase Power Agreement (PPA) - was made and passed unanimously with a roll call vote as follows: Frederick, Brunkhorst, Kattleson, Buckingham, Baber

**E. Resolution 35-22 – Resolution Approving Construction Contract and Bond for the Furnishing of 15kV Indoor Metalclad Switchgear -**

A motion (Brunkhorst, Frederick) to approve Resolution 35-22 – Resolution Approving Construction Contract and Bond for the Furnishing of 15kV Indoor Metalclad - was made and passed unanimously with a roll call vote as follows: Brunkhorst, Frederick, Kattleson, Baber, Buckingham

**F. Set Date of November 8, 2022, for Public Hearing to Approve 2022 WMEU Amended Budget -**

A motion (Frederick, Brunkhorst) to set November 8, 2022, for Public Hearing to Approve 2022 WMEU Amended Budget was made and passed with a unanimous vote.

**G. Set Date of November 8, 2022, for Public Hearing to Approve 2023 WMEU Budget -**

A motion (Brunkhorst, Baber) to set November 8, 2022, for Public Hearing to Approve 2023 WMEU Budget was made and passed with a unanimous vote.

**(10) Information Items –**

**A. Cost of Service Update -**

Dave Berg presented information about the Cost of Service study he completed.

**B. Preliminary 2023 WMEU Budget -**

Preliminary 2023 WMEU budget was presented

**C. Monthly Department Reports -**

Reports pertaining to electric utility were presented

**Waverly Communications Utility**

**(11) Action Items –**

**A. Set Date of November 8, 2022, for Public Hearing to Approve 2022 WCU Amended Budget -**

This item was removed from the agenda during Agenda Management because we no longer need to amend the WCU 2022 budget.

**B. Set Date of November 8, 2022, for Public Hearing to Approve 2023 WCU Budget-**

A motion (Brunkhorst, Frederick) to set November 8, 2022, for Public Hearing to Approve 2023 WCU Budget was made and passed with a unanimous vote.

**(12) Information Items –**

**A. Monthly Department Reports -**

Reports pertaining to the communication utility were presented.

**(13) Closed Session -**

A motion (Frederick, Brunkhorst) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Frederick, Brunkhorst, Kattleson, Baber and Buckingham

- A. **Review WCU Financials –**  
Financials were presented and discussed
- B. **Marketing and Sub Growth Reports -**  
Reports pertaining to marketing and sub growth were presented
- C. **Preliminary 2023 WCU Budget -**  
Preliminary 2023 WCU budget was presented

**(14) Open Session -**

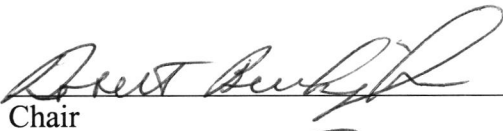
A motion (Baber, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Baber, Brunkhorst, Frederick, Kettleison and Buckingham

**A. Approve Financials -**

A motion (Frederick, Brunkhorst) to approve the Waverly Communications Utility financials.

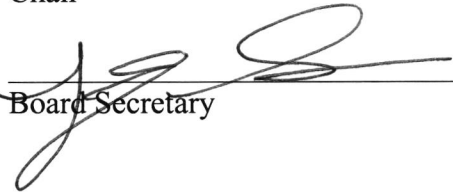
**(15) Adjournment -**

Meeting was adjourned.



Dated October 11, 2022

Chair



Dated October 11, 2022

Board Secretary