

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, October 19, 2021 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Neuendorf, Kettleon and Baber (new Trustee). WLP Presenters –Darrel Wenzel, CEO; Kasey Lewis, Director, Finance; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information, Jeff Magsamen, Director, Telecom and Curt Atkins, Director, Operations.

Absent: None.

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Neuendorf) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of September 14, 2021, Waverly Utilities Regular Meeting and September 28, 2021, Strategic Business Plan Meeting -

A motion (Neuendorf, Brunkhorst) approving the minutes of the September 14, 2021, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

A motion (Neuendorf, Kettleon) approving the minutes of the September 28, 2021, Strategic Business Plan Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Investments -

A motion (Kettleon, Neuendorf) to accept the Internal Control – Investments – document was made and passed with a unanimous vote.

B. Resolution 25-21 – Personnel Policies and Procedures –

A motion (Brunkhorst, Neuendorf) to approve Resolution 25-21 – Personnel Policies and Procedures – was made with agreement to remove CEO and Director’s from the Residency Requirement and with those modifications was passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Kettleon, Buckingham and Baber

C. Resolution 26-21 – Accept Union Agreement –

A motion (Neuendorf, Kettleon) to approve Resolution 26-21 – Accept Union Agreement – was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleon, Buckingham, Baber and Brunkhorst

(6) Information Items –

None

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Brunkhorst, Kettleon) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Neuendorf, Kettleon) to accept the financials was made and passed with a unanimous vote.

C. Resolution 27-21 - Reimbursement Resolution –

A motion (Kettleleson, Brunkhorst) to approve Resolution 27-21 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Kettleleson, Brunkhorst, Neuendorf, Buckingham and Baber

D. Set Date of November 9, 2021, for Public Hearing to Approve 2021 Amended Budget -

A motion (Neuendorf, Kettleleson) to set date of November 9, 2021, for public hearing to approve 2021 amended budget was made and passed with a unanimous vote.

E. Set Date of November 9, 2021, for Public Hearing to Approve 2022 Budget -

A motion (Neuendorf, Kettleleson) to set date of November 9, 2021, for public hearing to approve 2022 budget was made and passed with a unanimous vote.

F. Resolution 22-21 – Waverly Ball Diamonds Forgiveness of Charges to the City of Waverly –

A motion (Brunkhorst, Kettleleson) to approve Resolution 22-21 (Option #2) – Waverly Ball Diamonds Forgiveness of Charges to the City of Waverly – was made and passed as follows: Yes – Brunkhorst, Kettleleson, Neuendorf and Buckingham. No – Baber

G. Resolution 28-21 – South Load Governor Control –

A motion (Neuendorf, Kettleleson) to approve Resolution 28-21 – South Load Governor Control – was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleleson, Buckingham, Baber and Brunkhorst

(10) Information Items –

A. Preliminary 2022 Budget Review -

2022 preliminary budget information was presented

B. Transmission Line Franchise -

Report given by Curt Atkins

C. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Brunkhorst, Kettleleson) to ratify the trade accounts was made and passed with a unanimous vote.

B. Set Date of November 9, 2021, for Public Hearing to Approve 2021 Amended Budget -

A motion (Brunkhorst, Kettleleson) to set date of November 9, 2021, for public hearing to approve 2021 amended budget was made and passed with a unanimous vote.

C. Set Date of November 9, 2021, for Public Hearing to Approve 2022 Budget -

A motion (Brunkhorst, Kettleleson) to set date of November 9, 2021, for public hearing to approve 2022 budget was made and passed with a unanimous vote.

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Kettleleson, Neuendorf) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Kettleleson, Neuendorf, Brunkhorst, Buckingham and Baber

- A. **Review WCU Financials –**
Financials were presented and discussed
- B. **Marketing and Sub Growth Reports -**
Reports pertaining to marketing and sub growth were presented
- C. **Preliminary 2022 Budget Review -**
2022 Preliminary budget information was presented.

(14) Open Session -

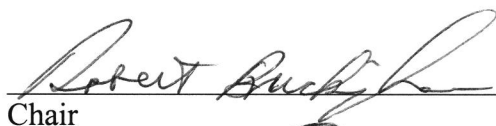
A motion (Neuendorf, Kettleison) to move into open session was made and passed unanimously with a roll call vote as follows: Neuendorf, Kettleison, Buckingham, Baber and Brunkhorst

A. Approve Financials -

A motion (Kettleison, Brunkhorst) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

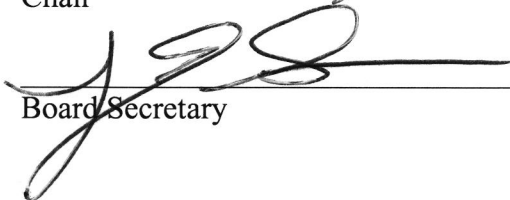
(15) Adjournment -

Meeting was adjourned.



Dated October 19, 2021

Chair



Dated October 19, 2021

Board Secretary