



# AUTO PAY

The convenient, easy way to pay your monthly utility bill!

## What is AUTO PAY?

Auto Pay is a free automatic payment service that saves you time, effort, and postage.

## How does AUTO PAY work?

You will continue to receive a copy of your utility bill each month before your automatic payment is made so you'll know exactly how much your financial institution will be withdrawing from your bank account. The balance due on your utility bill will automatically be paid to Waverly Utilities on your payment due date.

## How do I sign up for AUTO PAY?

Complete the information below then mail or bring it to the Waverly Utilities' office. Be sure to include a voided check or a letter from your financial institution referencing your account information.

Sign up today to begin enjoying the benefits and convenience of Auto Pay!

ATTACH VOIDED CHECK HERE

Name on Debit Acct \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Customer # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

I authorize WAVERLY UTILITIES and the financial institution referenced on the above voided check to initiate variable entries to my checking account on the due date each month for payment of the balance due on my utility bill. This authority will remain in effect until I notify WAVERLY UTILITIES in writing to cancel it in such a time as to afford the financial institution a reasonable opportunity to act on it. I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored, for whatever reason, and that WAVERLY UTILITIES retains its normal collection rights.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(required)

Complete this form and return it with a voided check to:  
WAVERLY UTILITIES | 1002 Adams Parkway | Waverly, Iowa 50677