

**WAVERLY LIGHT AND POWER AND MUNICIPAL COMMUNICATIONS UTILITY  
BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, September 3, 2013 – 6:00 P.M.

1002 Adams Parkway

**(1) Roll Call -**

**Present:**

Trustees – Drape, Knights, Moeller and Suhr. WLP Presenters –Mike Litterer, Interim General Manager; Angie Schroeder, Office Manager; Jen Bloker, Communications & Public Information Manager; Vicki Hall, Finance and Rates Manager and Curt Atkins. Guest Trustee – Greg Miller. **Absent:** Koenig.

**(2) Agenda Management –**

A motion (Suhr, Moeller) to approve the agenda was made and passed with a unanimous vote.

**(3) Public Forum –**

No one came forward.

**(4) Minutes of August 6, 2013, Waverly Light and Power and Waverly Communications Utility dba Waverly Light and Power Regular Meeting -**

A motion (Suhr, Knights) approving the minutes of the August 6, 2013, Waverly Light and Power and Waverly Communications Utility dba Waverly Light and Power regular Board Meeting was made and passed with a unanimous vote.

**Waverly Communications Utility dba Waverly Light and Power**

**(5) Information Items**

**A. Feasibility and Service Delivery Model Task Force Update – Interim General Manager**

Mike Litterer gave the Board an update on Task Force meetings and activities.

**Waverly Light and Power**

**(6) Action Items –**

**A. Ratify Trade Accounts -**

**i.** A motion (Knights, Suhr) to ratify the trade accounts without Wartburg, GMT, Ael Suhr Enterprises and CMFG Life Insurance Company was made and passed with a unanimous vote.

**ii.** A motion (Moeller, Suhr) to ratify the trade account for CMFG Life Insurance Company was made and passed with a unanimous vote.

**iii.** A motion (Knights, Moeller) to ratify the trade account for Ael Suhr Enterprises was made and passed with a unanimous vote. Suhr abstained.

**B. Review Financials –**

Financials were presented and discussed. A motion (Suhr, Knights) to accept the financials was made and passed with a unanimous vote.

**C. Resolution #30-13 – Reimbursement Resolution –**

A motion (Moeller, Knights) to approve Resolution #30-13 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Moeller, Knights, Suhr and Drape.

**D. Public Hearing on Final Rate Recommendations – Finance and Rates Manager**

No one came forward and no documents were received by the Board Secretary.

**E. Resolution #31-13 – Adopt Rate Schedules –**

A motion (Knight, Suhr) to approve Resolution #31-13 – Adopt Rate Schedules – was made and passed unanimously with a roll call vote as follows: Knights, Suhr, Moeller and Drape.

**F. Resolution #32-13 – Set a Date of Tuesday, October 1, 2013, for a Public Hearing on the Issuance of Electric Revenue Bonds -**

A motion (Knights, Suhr) to approve Resolution #32-13 – Set a Date of Tuesday, October 1, 2013, for a Public Hearing on the Issuance of Electric Revenue Bonds – was made and passed unanimously with a roll call vote as follows: Knights, Suhr, Moeller and Drape.

**(7) Information Items –**

**A. Preliminary 2014 Budget Review -**

Preliminary 2014 budget was presented and discussed.

**B. Key Accounts -**

Curt Atkins presented information to the Board about the current Key Accounts Fund and the utilization of this program. Recommendations about the Fund and program were discussed and changes to the program will be brought back for Board approval at the next meeting.

**C. 2013 Mid-Year Energy Services Report -**

Curt Atkins presented this mid-year report noting that we are on track to meet all goals for the year set by the Energy Services Department.

**D. Monthly Department Reports -**

Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.

**(8) Board Calendar**

No discussion.

**(9) Other Business**

None.

**(10) Closed Session – Personnel Item**

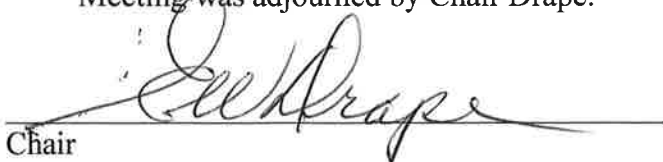
**A.** A motion (Knights, Suhr) to move into closed session was made and passed unanimously with a roll call vote as follows: Knights, Suhr, Moeller, and Drape.

A motion (Moeller, Knights) to end the closed session and move into open session was made and passed unanimously with a roll call vote as follows: Moeller, Knights, Suhr and Drape.

**(11) Adjournment**

Meeting was adjourned by Chair Drape.

Chair



Dated August 6, 2013

Secretary



Dated August 6, 2013