

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, September 12, 2017 – 1:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Suhr, Koenig, Neuendorf, Seggerman and Vyverberg. WLP Presenters –Darrel Wenzel, CEO; Angie Schroeder, Board Secretary; Jen Bloker, Director, Marketing & Public Information; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom and Mike Litterer, COO. **Absent:** None.

(2) Agenda Management –

A motion (Seggerman, Koenig) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of August 8, 2017, Waverly Utilities Regular Meeting -

A motion (Neuendorf, Vyverberg) approving the minutes of the August 8, 2017, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Payroll -

A motion (Koenig, Seggerman) to accept the Internal Control – Payroll – document was made and passed with a unanimous vote.

B. Resolution 34-17 – Personnel Policy Review/Revisions -

A motion (Vyverberg, Seggerman) to approve Resolution 34-17 – Personnel Policy Review/Revisions – was made and passed unanimously with a roll call vote as follows: Vyverberg, Seggerman, Neuendorf, Koenig and Suhr.

C. Resolution 35-17 – Operations Policy Review/Revisions -

A motion (Seggerman, Vyverberg) to approve Resolution 35-17 – Operations Policy Review/Revisions – was made and passed unanimously with a roll call vote as follows: Seggerman, Vyverberg, Suhr, Neuendorf and Koenig.

(6) Information Items

A. Customer Survey Results -

Results of our customer survey were shared by Strategic Marketing Services.

(7) Board Calendar

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(8) Action Items –

A. Ratify Trade Accounts -

i. A motion (Vyverberg, Koenig) to ratify the trade accounts without Ael Suhr Enterprises was made and passed with a unanimous vote.

ii. A motion (Koenig, Neuendorf) to ratify the trade accounts for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

B. Review Financials -

Financials were presented and discussed. A motion (Neuendorf, Seggerman) to accept the financials was made and passed with a unanimous vote.

C. Resolution 36-17 – Reimbursement Resolution –

A motion (Neuendorf, Vyverberg) to approve Resolution 36-17 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Neuendorf, Vyverberg, Suhr, Seggerman and Koenig.

D. Resolution 37-17 – Customer Payment Plan -

A motion (Seggerman, Neuendorf) to approve Resolution 37-17 – Customer Payment Plan - was made and passed unanimously with a roll call vote as follows: Seggerman, Neuendorf, Koenig, Suhr and Vyverberg.

E. Resolution 38-17 – Energy Efficiency Program -

A motion (Koenig, Vyverberg) to approve Resolution 38-17 – Energy Efficiency Program - was made and passed unanimously with a roll call vote as follows: Koenig, Vyverberg, Neuendorf, Seggerman and Suhr.

(9) Information Items

A. Energy Efficiency Six-Month Report -

Report was presented.

B. Proposed 2018 Budget -

Proposed 2018 WMEU budget was presented.

C. Monthly Reports -

Reports pertaining to the electric utility were presented from Finance, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, Distribution

Waverly Communications Utility

(10) Closed Session -

A motion (Vyverberg, Seggerman) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Vyverberg, Seggerman, Suhr and Koenig. Neuendorf had to leave the meeting.

A. Review Financials –

Financials were presented and discussed.

B. Proposed 2018 Budget -

Proposed 2018 WCU budget was presented.

C. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented.

(11) Open Session -

A motion (Koenig, Seggerman) to move into open session was made and passed unanimously with a roll call vote as follows: Koenig, Seggerman, Suhr and Vyverberg.

A. Ratify Trade Accounts -

A motion (Vyverberg, Koenig) to ratify the trade accounts was made and passed with a unanimous vote.

B. Approve Waverly Communications Utility Financials -

A motion (Seggerman, Vyverberg) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

C. Monthly Department Reports -


Reports pertaining to the communication utility were presented.

(12) Other Business –

None.

(13) Adjournment

Meeting was adjourned by Chairman Suhr.


_____ Dated September 12, 2017
Chair


_____ Dated September 12, 2017
Secretary