

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, January 11, 2022 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, and Baber. WLP Presenters –Darrel Wenzel, CEO; Kasey Lewis, Director, Finance; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information, Jeff Magsamen, Director, Telecom and Curt Atkins, Director, Operations. **Absent:** Neuendorf and Kettleson

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Baber) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of December 14, 2021, Waverly Utilities Regular Meeting -

A motion (Brunkhorst, Baber) approving the minutes of the December 14, 2021, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

None

(6) Information Items –

None

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Brunkhorst, Baber) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Baber, Brunkhorst) to accept the financials was made and passed with a unanimous vote.

C. Resolution 01-22 – Reimbursement Resolution –

A motion (Brunkhorst, Baber) to approve Resolution 01-22 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Baber and Buckingham

D. Resolution 02-22 – Review Personnel Policies and Procedures – Travel Policy –

A motion (Brunkhorst, Baber) to approve Resolution 02-22 – Review Personnel Policies and Procedures – Travel Policy – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Baber and Buckingham

E. Resolution 03-22 – Authorization to Proceed with Sand Hills Energy Solar Project –

A motion (Brunkhorst, Baber) to approve Resolution 03-22 – Authorization to Proceed with Sand Hills Energy Solar Project – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Baber and Buckingham

F. Resolution 04-22 – Authorization to Proceed with Acquisition of Land for Sand Hills Energy Solar Project –

A motion (Baber, Brunkhorst) to approve Resolution 04-22 – Authorization to Proceed with Acquisition of Land for Sand Hills Energy Solar Project – was made and passed unanimously with a roll call vote as follows: Baber, Brunkhorst and Buckingham

(10) Information Items –

A. WMEU Marketing Plan -

The WMEU Marketing Plan for 2022 was presented

B. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Baber, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

B. Resolution 05-22 – Update Telecom Rates –

A motion (Brunkhorst, Baber) to approve Resolution 05-22 – Update Telecom Rates – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Baber and Buckingham

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Brunkhorst, Baber) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Baber and Buckingham

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

C. WCU Marketing Plan -

The WCU Marketing Plan for 2022 was presented

(14) Open Session -

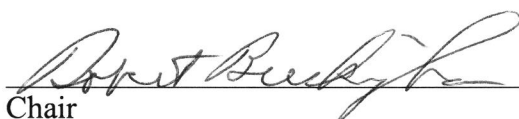
A motion (Baber, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Baber, Brunkhorst and Buckingham

A. Approve Financials -

A motion (Brunkhorst, Baber) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote

(15) Adjournment -

Meeting was adjourned.


Chair

Dated January 11, 2022


Board Secretary

Dated January 11, 2022