

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, January 12, 2021 – 1:00 P.M.

Via ZOOM Meeting.

In light of the Public Emergency declared by the Governor of Iowa because of the COVID-19 outbreak, the Board of Trustees Chair determined that an in-person meeting of the Board of Trustees of Waverly Utilities was impossible or impractical without violating the Governor's mandates. When an in-person meeting is "impossible or impractical," Iowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means, so the January 12, 2021, Board of Trustees meeting was held via ZOOM.

Present:

Trustees – Buckingham, Brunssen, Kattleson and Brunkhorst. WLP Presenters –Darrel Wenzel, CEO; Jen Bloker, Director, Marketing & Public Information; Kasey Lewis, Director, Finance; Curt Atkins, Director, Operations; Angie Schroeder, Director, Human Resources & Board Secretary and Jeff Magsamen, Director, Telecom. **Absent:** Neuendorf

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Kattleson) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

Board Secretary received no written or verbal comments prior to the meeting.

(4) Minutes of December 8, 2020, Waverly Utilities Regular Meeting -

A motion (Brunkhorst, Brunssen) approving the minutes of the December 8, 2020, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

None

(6) Information Items –

A. Marketing Plan -

Jen Bloker presented the marketing plan for 2021.

(7) Other Business -

Discussed if we should try to have a televised meeting in 2021. We will put it on the calendar for September 2021 contingent on COVID restrictions.

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Brunssen, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Kattleson, Brunssen) to accept the financials was made and passed with a unanimous vote.

C. Resolution 01-21 - Reimbursement Resolution –

A motion (Brunssen, Kattleson) to approve Resolution 01-21 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunssen, Kattleson, Buckingham and Brunkhorst

(10) Information Items –

B. Monthly Department Reports -

Reports pertaining to electric utility were presented.

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Kettleison, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Brunkhorst, Kettleison) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleison, Buckingham and Brunssen

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

(14) Open Session -

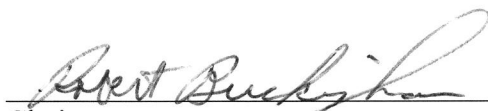
A motion (Brunkhorst, Kettleison) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleison, Buckingham and Brunssen

A. Approve Financials -

A motion (Kettleison, Brunkhorst) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Adjournment -

Meeting was adjourned.



Chair

Dated January 12, 2021



Board Secretary

Dated January 12, 2021