

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, January 14, 2020 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Brunssen (by phone), Kettelson and Neuendorf. Guest Trustee – LuAnn Ray. WLP Presenters –Darrel Wenzel, CEO; Jen Bloker, Director, Marketing & Public Information; Kasey Lewis, Director, Finance; Curt Atkins, Director, Operations; Angie Schroeder, Director, Human Resources & Board Secretary and Jeff Magsamen, Director, Telecom. **Absent:** None.

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Neuendorf, Brunkhorst) to approve the agenda as presented was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of December 10, 2019, Waverly Utilities Regular Meeting -

A motion (Brunkhorst, Neuendorf) approving the minutes of the December 10, 2019 Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Resolution 01-20 – Approval of Economic Grant Commitment Payment per Resolution 52-16 -

A motion (Neuendorf, Brunkhorst) to table Resolution 01-20 to the next meeting was made and passed with a unanimous vote.

(6) Information Items –

A. Marketing Plan -

Jen Bloker presented the marketing plan for 2020.

(7) Other Business –

Darrel Wenzel shared information about the upcoming NMPP meeting in March and information about the MEAN budget.

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items –

A. Ratify WMEU Trade Accounts -

A motion (Brunkhorst, Neuendorf) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Neuendorf, Kettelson) to accept the financials was made and passed with a unanimous vote.

C. Resolution 02-20 - Reimbursement Resolution –

A motion (Brunkhorst, Neuendorf) to approve Resolution 02-20 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Kettelson, Buckingham and Brunssen

(10) Information Items –

A. Electric Vehicle Study

The Electric Vehicle Study was shared.

B. Monthly Department Reports -

Reports pertaining to the electric utility were presented.

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Neuendorf, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Neuendorf, Brunkhorst) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Kattleson, Buckingham and Brunssen

A. Review Financials –

Financials were presented and discussed.

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented.

(14) Open Session -

A motion (Kattleson, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Kattleson, Brunkhorst, Neuendorf, Buckingham and Brunssen

A. Approve Waverly Communications Utility Financials -

A motion (Neuendorf, Brunkhorst) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Board of Trustees Comments -

None

(16) Closed Session -

A motion (Brunkhorst, Neuendorf) to move into closed session per Iowa Code 21.5(i) was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Kattleson, Buckingham and Brunssen

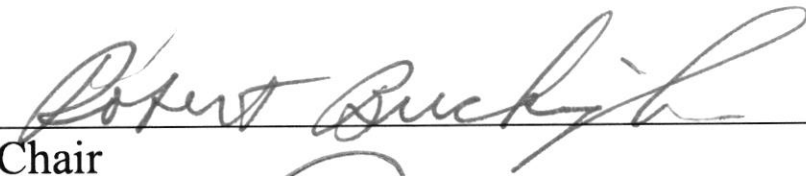
A. CEO Performance

(17) Open Session -

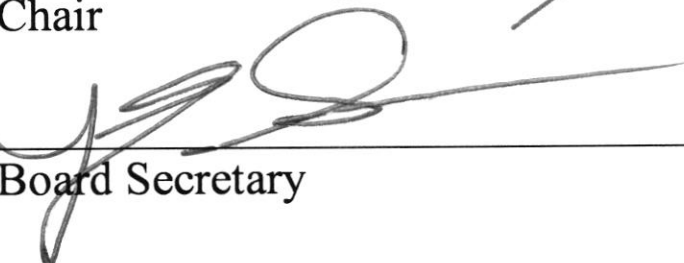
A motion (Neuendorf, Kattleson) to move into open session was made and passed unanimously with a roll call vote as follows: Neuendorf, Kattleson, Buckingham, Brunssen and Brunkhorst

(18) Adjournment -

Meeting was adjourned.


Chair

Dated January 14, 2020


Board Secretary

Dated January 14, 2020