

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, November 9, 2021 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Neuendorf, and Baber. WLP Presenters –Darrel Wenzel, CEO; Kasey Lewis, Director, Finance; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information, Jeff Magsamen, Director, Telecom and Curt Atkins, Director, Operations. **Absent:** Kettleon.

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Neuendorf) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of October 19, 2021, Waverly Utilities Regular Meeting -

A motion (Neuendorf, Brunkhorst) approving the minutes of the October 19, 2021, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Accounts Payable -

A motion (Brunkhorst, Neuendorf) to accept the Internal Control – Accounts Payable – document was made and passed with a unanimous vote.

B. Resolution 29-21 – Customer Service Policy –

A motion (Neuendorf, Brunkhorst) to approve Resolution 29-21 – Customer Service Policy – was made and passed unanimously with a roll call vote as follows:
Neuendorf, Brunkhorst, Buckingham and Baber

(6) Information Items –

A. Trees Forever Report -

Representatives from Trees Forever gave an update about their program and how Waverly Utilities has been involved over many years.

B. Strategic Business Plan Revisions -

An update on the new Strategic Business Plan was shared with the Board to receive feedback prior to approval at next month's meeting.

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Neuendorf, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Neuendorf, Brunkhorst) to accept the financials was made and passed with a unanimous vote.

C. Resolution 30-21 – Rules of Operation –

A motion (Neuendorf, Brunkhorst) to approve Resolution 30-21 – Rules of Operation – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Buckingham and Baber

D. Resolution 31-21 – Reimbursement Resolution –

A motion (Brunkhorst, Neuendorf) to approve Resolution 31-21 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Buckingham and Baber

E. Public Hearing to Approve 2021 Amended Waverly Municipal Electric Utility Budget -

No one came forward

F. Resolution 32-21 – Approve 2021 Amended WMEU Budget –

A motion (Brunkhorst, Neuendorf) to approve Resolution 32-21 – Approve 2021 Amended WMEU Budget – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Buckingham and Baber

G. Public Hearing to Approve 2022 Waverly Municipal Electric Utility Budget -

No one came forward

H. Resolution 33-21 – Approve 2022 WMEU Budget –

A motion (Neuendorf, Brunkhorst) to approve Resolution 33-21 – Approve 2022 WMEU Budget – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Buckingham and Baber

I. Resolution 34-21 – Acceptance of Bid for New Utility Truck –

A motion (Brunkhorst, Neuendorf) to approve Resolution 34-21 – Acceptance of Bid for New Utility Truck – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Buckingham and Baber

(10) Information Items –

A. MEAN Solar RFP Results -

An update was given about this project

B. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Neuendorf, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

B. Public Hearing to Approve 2021 Amended Waverly Communications Utility Budget -

No one came forward

C. Public Hearing to Approve 2022 Waverly Communications Utility Budget -

No one came forward

(12) Information Items –

A. Broadband Grant -

Information about this grant was presented to the Board

B. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Brunkhorst, Neuendorf) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Buckingham and Baber

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

C. Update on Whole Home Wifi Service -

Update was given on this service

D. Resolution 35-21 – Discuss 2021 Amended WCU Budget

E. Resolution 36-21 – Discuss 2022 WCU Budget

(14) Open Session -

A motion (Neuendorf, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Buckingham and Baber

A. Approve Financials -

A motion (Brunkhorst, Neuendorf) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote

B. Resolution 35-21 – Approve 2021 Amended WCU Budget -

A motion (Neuendorf, Brunkhorst) to approve Resolution 35-21 – Approve 2021 Amended WCU Budget – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Buckingham and Baber

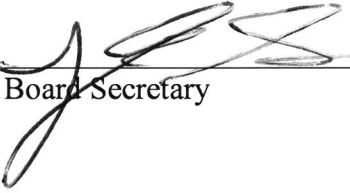
C. Resolution 36-21 – Approve 2022 WCU Budget -

A motion (Neuendorf, Brunkhorst) to approve Resolution 36-21 – Approve 2022 WCU Budget – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Buckingham and Baber

(15) Adjournment -

Meeting was adjourned.


_____ Dated November 9, 2021
Chair


_____ Dated November 9, 2021
Board Secretary