

* * * CITY OF WAVERLY * * *
WAVERLY UTILITIES BOARD OF TRUSTEES
REGULAR MEETING MINUTES
Tuesday, September 16, 2025 – 1:00 PM
City Council Chambers

Present: Brunkhorst, Buckingham, Kahler, Kettleon, Hansen

Absent:

Staff Present: General Manager - Curt Atkins; Director, Marketing & Public Information - Jen Bloker; Director, Telecom - Jeff Magsamen; Director, Human Resources & Board Secretary - Angie Schroeder. Absent: Director, Finance & Customer Services – Kelly Meier

1. **Chair Opening Remarks**
None

2. **Agenda Management**
A motion (Brunkhorst, Kahler) to approve the agenda with one modification to remove the ECA discussion item was made and passed with a unanimous voice vote.

3. **Public Forum**
No one came forward.

4. **Consent Agenda**
No discussion so all items accepted as presented
 - A. Minutes of August 12, 2025, Waverly Utilities Regular Meeting
 - B. Ratify WMEU Trade Accounts
 - C. Ratify WCU Trade Accounts
 - D. Internal Control – Payroll

5. **Action Items**
None

6. **Information Items**
 - A. **Voice of the Customer Report – Strategic Marketing Services**
Strategic Marketing Services representatives presented findings from the recently completed Voice of the Customer survey

7. **Other Business**
None

8. **Board Calendar**
 - A. **Board Calendar**
Calendar for upcoming meetings was shared.

WAVERLY MUNICIPAL ELECTRIC UTILITY

9. **Action Items**
 - A. **Review and Approve WMEU Financials**
A motion (Brunkhorst, Kahler) to approve was made and passed with a unanimous voice vote.

B. Resolution 23-25 - Reimbursement Resolution

A motion (Brunkhorst, Kahler) to approve was made and passed unanimously with a roll call vote as follows: Brunkhorst, Buckingham, Kahler, Kettleon, Hansen

10. Information Items

A. ECA Presentation - Dave Berg

Removed from agenda

B. Preliminary 2026 WMEU Budget

Preliminary 2026 WMEU Budget was presented for review

C. Department Reports

Reports pertaining to electric utility were presented

WAVERLY COMMUNICATIONS UTILITY

11. Action Items

None

12. Information Items

A. Department Reports

Reports pertaining to communications utility were presented

13. Closed Session

A motion (Brunkhorst, Kahler) to move into closed session per Iowa Code 22.7 - Confidential Competitive Information - was made and passed unanimously with a roll call vote as follows: Brunkhorst, Buckingham, Kahler, Kettleon, Hansen

A. Review Financials

B. Marketing and Sub Growth Reports

C. Preliminary 2026 WCU Budget

14. Open Session

A. Approve WCU Financials

A motion (Brunkhorst, Kahler) to approve was made and passed with a unanimous voice vote.

15. Closed Session

Closed session pursuant to Iowa Code Sections 21.5(1)(a), 388.9(1), and 21.5(1)(k), to review or discuss records which are required or authorized by state or federal law to be kept confidential; to discuss proprietary information and information required by a noncustomer contracting party to be kept confidential pursuant to a nondisclosure agreement which relates to electric transmission planning and construction and critical energy infrastructure; and to discuss information contained in records in the custody of a governmental body that are confidential record pursuant to section 22.7, subsection 50

A motion (Brunkhorst, Kahler) to move into closed session per Iowa Code 22.7 - Confidential Competitive Information - was made and passed unanimously with a roll call vote as follows: Brunkhorst, Buckingham, Kahler, Kettleison, Hansen

A. Participation in IPPA MISO tranche 2.1 transmission projects

16. Open Session

A motion (Brunkhorst, Kahler) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Buckingham, Kahler, Kettleison, Hansen

A. Resolution 24-25 - IPPA MISO Tranche 2.1 Transmission Project Participation

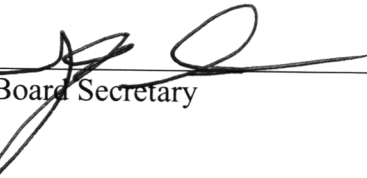
A motion (Brunkhorst, Kahler) to approve was made and passed unanimously with a roll call vote as follows: Brunkhorst, Buckingham, Kahler, Kettleison, Hansen

17. Adjournment



Chair

Dated: September 16, 2025



Board Secretary

Dated: September 16, 2025