

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, August 10, 2021 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Neuendorf (via phone) and Brunssen. WLP Presenters –Darrel Wenzel, CEO; Kasey Lewis, Director, Finance; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information and Curt Atkins, Director, Operations. **Absent:** Kettleson; Jeff Magsamen, Director, Telecom

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Brunssen) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

Representatives from the Waverly Municipal Golf Course presented information on the reduction of the tree canopy on Waverly’s golf course. They asked for the Board’s consideration of a donation for tree canopy replacement.

(4) Minutes of July 13, 2021, Waverly Utilities Regular Meeting -

A motion (Brunssen, Brunkhorst) approving the minutes of the July 13, 2021, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Petty Cash -

A motion (Neuendorf, Brunkhorst) to accept the Internal Control – Petty Cash – document was made and passed with a unanimous vote.

B. Resolution 18-21 – Accepting Easements –

A motion (Brunkhorst, Brunssen) to approve Resolution 18-21 – Accepting Easements – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Brunssen, Neuendorf and Buckingham

(6) Information Items –

A. Waverly Ball Diamonds

Representative for the Waverly Ball Diamonds presented information about the project and requested an in-kind donation

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Brunssen, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Neuendorf, Brunkhorst) to accept the financials was made and passed with a unanimous vote.

C. Resolution 19-21 - Reimbursement Resolution –

A motion (Brunkhorst, Brunssen) to approve Resolution 19-21 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Brunssen, Buckingham and Neuendorf

D. Resolution 20-21 – Resolution Approving MEAN Representative as Special Engineer –

A motion (Brunssen, Neuendorf) to approve Resolution 20-21 – Resolution Approving MEAN Representative as Special Engineer – was made and passed unanimously with a roll call vote as follows: Brunssen, Neuendorf, Buckingham and Brunkhorst

(10) Information Items –

A. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Neuendorf, Brunssen) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Brunkhorst, Brunssen) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Brunssen, Buckingham and Neuendorf

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

(14) Open Session -

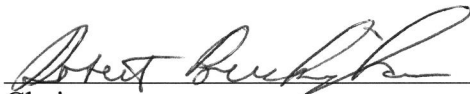
A motion (Brunkhorst, Brunssen) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Brunssen, Neuendorf and Buckingham

A. Approve Financials -

A motion (Neuendorf, Brunkhorst) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Adjournment -

Prior to meeting being adjourned, Brunssen informed Board and staff that this was his last meeting as he and his wife were moving out of state. Meeting was adjourned.


Chair

Dated August 10 2021


Board Secretary

Dated August 10, 2021