

**WAVERLY UTILITIES BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, February 10, 2026 – 3:30 P.M.

1002 Adams Parkway

**Present:**

Trustees – Brunkhorst, Kahler, Kettleon, Buckingham, Hansen. WU Presenters – Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services; Angie Schroeder, Director, Human Resources & Board Secretary and Curt Atkins, General Manager. **Absent:** None.

**(1) Chair Opening Remarks -**

None

**(2) Agenda Management –**

A motion (Kettleon, Hansen) to approve the agenda as presented was made and passed with a unanimous vote.

**(3) Public Forum –**

None

**(4) Consent Agenda -**

The following items were presented for approval:

A. Minutes of January 13, 2026, Waverly Utilities Regular Meeting

B. Ratify WMEU Trade Accounts

C. Ratify WCU Trade Accounts

Consent agenda items as listed above are approved by a unanimous voice vote.

**(5) Action Items –**

**A. Election of Board of Trustees Officers (Chair, Vice Chair, Secretary) – Officers are elected for two-year terms**

i. **Chair** – A motion (Hansen, Brunkhorst) to elect Andrew Kahler as Chair was made and passed with a unanimous vote.

ii. **Vice-Chair** – A motion (Kahler, Hansen) to elect Jes Kettleon as Vice-Chair was made and passed with a unanimous vote.

iii. **Secretary** – A motion (Brunkhorst, Hansen) to elect Angie Schroeder as Secretary was made and passed with a unanimous vote.

**B. Resolution 08-26 – Personnel Policies and Procedures -**

A motion (Kettleon, Kahler) to approve Resolution 08-26 – Personnel Policies and Procedures – was made and passed unanimously with a roll call vote as follows:

Brunkhorst, Kahler, Hansen, Buckingham and Kettleon

**(6) Information Items –**

**A. Trees Forever Annual Report -**

Staff presented the Trees Forever Annual Report that was submitted.

**(7) Other Business -**

None

**(8) Board Calendar -**

Calendar for upcoming meetings was shared.

**Waverly Municipal Electric Utility**

**(9) Action Items –**

**A. Review and Approve WMEU Financials -**

A motion (Brunkhorst, Kettleon) to approve financials was made and passed with a unanimous vote.

**B. Resolution 09-26 –Reimbursement Resolution -**

A motion (Brunkhorst, Kettleon) to approve Resolution 09-26 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows:  
Brunkhorst, Kahler, Buckingham, Hansen and Kettleon

**C. Resolution 07-26 – Non-Disturbance Agreement – Sandhills Energy -**

A motion (Brunkhorst, Kettleon) to approve Resolution 07-26 – Non-Disturbance Agreement – Sandhills Energy – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler, Buckingham, Hansen and Kettleon

**D. Resolution 10-26 –Adopting Electric Liability Plan -**

A motion (Kettleon, Hansen) to approve Resolution 10-26 – Adopting Electric Liability Plan – was made and passed unanimously with a roll call vote as follows:  
Brunkhorst, Kahler, Buckingham, Hansen and Kettleon

**(10) Information Items –**

**A. Monthly Department Reports -**

Reports pertaining to electric utility were presented

**B. Power Outages & Blinks Report -**

Staff presented the Power Outages & Blinks Report for 2025

**C. WMEU Technology Report -**

Staff presented the WMEU Technology Report

**Waverly Communications Utility**

**(11) Action Items –**

**A. Resolution 11-26 –Amended and Restated Agreement Under Iowa Code Chapter 28E Between Waverly Communications Utility and Others -**

A motion (Kettleon, Kahler) to approve Resolution 11-26 – Amended and Restated Agreement Under Iowa Code Chapter 28E Between Waverly Communications Utility and Others – was made and passed unanimously with a roll call vote as follows:  
Brunkhorst, Kahler, Buckingham, Hansen and Kettleon

**(12) Information Items –**

**A. Monthly Department Reports -**

Reports pertaining to the communication utility were presented.

**(13) Closed Session -**

A motion (Kettleon, Hansen) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler, Buckingham, Hansen and Kettleon

**A. Review WCU Financials –**

Financials were presented and discussed

**B. Marketing and Sub Growth Reports -**

Reports pertaining to marketing and sub growth were presented

**C. WCU Technology Report -**

Staff presented WCU Technology Report

**(14) Open Session -**

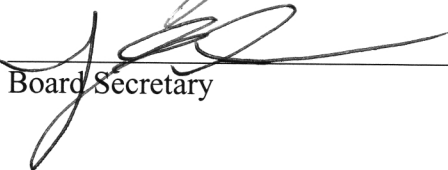
A motion (Kettleon, Hansen) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler, Buckingham, Hansen and Kettleon

**A. Approve Financials -**

A motion (Kettleon, Hansen) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

**(15) Adjournment -**  
Meeting was adjourned.

  
\_\_\_\_\_ Dated February 10, 2026  
Chair

  
\_\_\_\_\_ Dated February 10, 2026  
Board Secretary