

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, September 14, 2021 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst and Kettleison. WLP Presenters –Darrel Wenzel, CEO; Kasey Lewis, Director, Finance; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information and Curt Atkins, Director, Operations. **Absent:** Neuendorf..

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Kettleison) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of August 10, 2021, Waverly Utilities Regular Meeting -

A motion (Brunkhorst, Kettleison) approving the minutes of the August 10, 2021, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Payroll -

A motion (Kettleison, Brunkhorst) to accept the Internal Control – Payroll – document was made and passed with a unanimous vote.

(6) Information Items –

A. Voice of the Customer Report – Chelsea Morrison – Strategic Marketing Services

Representatives from Strategic Marketing Services presented the Voice of the Customer Report.

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Brunkhorst, Kettleison) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Brunkhorst, Kettleison) to accept the financials was made and passed with a unanimous vote.

C. Resolution 21-21 - Reimbursement Resolution –

A motion (Kettleison, Brunkhorst) to approve Resolution 21-21 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows:
Kettleison, Brunkhorst and Neuendorf

D. Resolution 22-21 – Waverly Ball Diamonds Forgiveness of Charges to the City of Waverly –

A motion (Brunkhorst, Kettleison) to table Resolution 22-21 to the next meeting was made and passed with a unanimous vote.

E. Resolution 23-21 – Tree Replacement Funding to the City of Waverly Municipal Golf Course -

A motion (Brunkhorst, Kettleon) to approve Resolution 23-21 – Tree Replacement Funding to the City of Waverly Municipal Golf Course – was made and rejected unanimously with a roll call vote as follows: No – Brunkhorst, Kettleon and Buckingham; Yes - None

(10) Information Items –

A. Preliminary 2022 Budget Review -

Preliminary 2022 Budget was presented

B. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Brunkhorst, Kettleon) to ratify the trade accounts was made and passed with a unanimous vote.

B. Resolution 24-21 – Change Order for MP NexLevel Contract –

A motion (Brunkhorst, Kettleon) to approve Resolution 24-21 – Change Order for MP NexLevel Contract – Change Order #1 - was made and passed with a roll call vote as follows: Brunkhorst, Kettleon and Buckingham

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Brunkhorst, Kettleon) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleon and Buckingham

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

C. Preliminary 2022 Budget Review -

Preliminary 2022 Budget was presented

(14) Open Session -

A motion (Brunkhorst, Kettleon) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleon and Buckingham

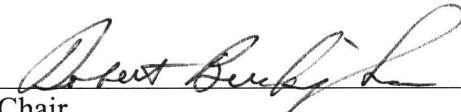
A. Approve Financials -

A motion (Brunkhorst, Kettleon) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Board of Trustees Comments -

None

(16) Adjournment


Chair

Dated September 14, 2021


Board Secretary

Dated September 14, 2021

